

**ALL SAINTS' EPISCOPAL CHURCH  
608 JEFFERSON STREET  
TUPELO, MISSISSIPPI 38804**

**MINUTES OF APRIL 14, 2008 VESTRY MEETING**

**PRESENT:**

The Rev. LaRae Rutenbar, Interim Rector	Deanna Alford	Smokey Livingston
Les Alvis, Sr. Warden	Frank Anger	
Betty Lee Marshall, Jr. Warden	Wayne Averett	Peg Oakes
Corky Springfield, Treasurer		Rhonda Saunders
Mary Lou Parks, Ass't. Treasurer	Sally Gray	Cathy Sparks
Mike Fitzpatrick, Cap. Cam. Treasurer	Jill Hart	Vicky Vance
Tommie Moore, Clerk		

**ABSENT:**

Nathan Duncan, Bud Nelson

The Vestry meeting opened with a prayer by The Rev. LaRae Rutenbar at 7:01 p.m.

**REVIEW OF MINUTES:**

The March 10, 2008 Vestry minutes were reviewed.

**MOTION:** (Marshall/Oakes)

Approve the March 10, 2008 Vestry minutes as submitted.

**APPROVED.**

**TREASURER'S REPORT:**

Treasurer, Corky Springfield, gave an overview of our financial status for the month ending March 31, 2008. He reported that we collected \$35,865.66 in pledge offerings of a budget of \$42,494 for the month of March. This figure includes \$3,600 that was transferred from Pre-Paid Pledges. Corky noted that we have \$25,000 remaining in Pre-Paid Pledges. He stated that expenses were fairly normal for the month of February, noting that our gas bill was over budget and our electricity bill was under budget. He also noted that "Worship and Program" is under budget.

**MOTION:** (Sparks/Alford)

Approve the Treasurer's report as submitted.

**APPROVED.**

**CAPITAL CAMPAIGN TREASURER'S REPORT:**

Capital Campaign Treasurer Mike Fitzpatrick, gave an overview of the financial status of the Capital Campaign for the month ending March 31, 2008. Pledge receipts for March totaled \$6,315. of a budget of \$7,734. Mike noted that we refinanced our loan to BancorpSouth and the National Church with First National Bank of Oxford. He stated that our loan with First National Bank of Oxford totals \$2,737,088.72.

**MOTION:** (Saunders/Sparks)

Approve Capital Campaign Treasurer's report as submitted.

**APPROVED.**

**CHRISTIAN GROWTH COMMISSION:** No report

**CHRISTIAN SERVICE COMMISSION:** No report

**CHRISTIAN STEWARDSHIP COMMISSION:** No report

**JR. WARDEN REPORT:**

Betty Lee Marshall reported that Gus Staub has drawings for plaques for the bells in the Belltower. Gus will obtain estimates on cost and submit to the Vestry for approval.

**SR. WARDEN REPORT:** No report

**INTERIM RECTOR REPORT:**

**Parish Program Committee:**

Interim Rector, LaRae Rutenbar, advised the Vestry that she and Program Administrator, Tommie Moore had a good meeting with the Parish Program Committee and will be exploring the ideas coming from that committee. She noted that at their next meeting they will be scheduling events for the remainder of the year.

**Advertising:**

LaRae expressed the need for All Saints' to begin advertising to the community in a more substantial way. She stated that Tommie will be researching options for advertising on cable and MPR. She reported that she received many comments from the ad that ran in the Daily Journal advertising Bishop Gray's visit. She noted that the ad cost approximately \$300 and asked that the Vestry approve funding for the cost of the ad to come from the Associate Priest's salary line, as that position is currently vacant.

**MOTION:** (Averett/Gray)

Approve using funds from the Associate Priest's salary line to pay for the Bishop Gray ad in the Daily Journal.

**APPROVED.**

**Assistant Treasurer:**

LaRae welcomed Assistant Treasurer, Mary Lou Parks, who will be working closely with our bookkeeper, Beverly Williams. Mary Lou will attend each Vestry meeting.

**Staff Development:**

LaRae advised the Vestry that the staff attended a staff retreat in early April. LaRae noted that she and the consultant were trading consulting services, so the only expenses incurred would be for travel and food. LaRae asked that expenses for the staff retreat be funded from the Associate Priest's salary line.

**MOTION:** (Oakes/Vance)

Approve using funds up to \$150 from the Associate Priest's salary line to pay expenses for the staff retreat.

**APPROVED.**

**Associate Priest:**

LaRae advised that she spoke with Bishop Gray about the vacancy in our Associate position. Bishop Gray recommended that she talk with pre-deacon, Taylor Smith, who has completed his

clinical pastoral education and needs experience with pastoral care and preaching. LaRae stated that she has met with Taylor Smith and will schedule a meeting with Taylor, Les Alvis and Betty Lee Marshall to further explore the relationship with Taylor and All Saints'.

**Vocational Discernment Committee:**

LaRae stated that Dr. Billy Walton is meeting with the Vocational Discernment Committee to explore entering the diaconate.

**Fund Raiser:**

LaRae advised that a parishioner has volunteered to organize a fund raiser to benefit a family at All Saints' with mounting medical bills. The parishioner's son is a regionally famous singer/songwriter and has agreed to hold a benefit concert, with the proceeds going to this particular family. The Vestry expressed concern that this family was one of several at All Saints' that was in financial need. After a discussion, it was the consensus of the Vestry to allow the use of the Parish Hall for the fund raiser, which could proceed as an undertaking of the parishioner, not as a parish-sponsored event, and that the performer could designate the funds raised for families in need at All Saints'.

**BUSINESS:**

**Meeting with Pete Rauchenstein of The Rauchenstein Consulting Group**

Les Alvis advised that he has been in conversation with Pete Rauchenstein of The Rauchenstein Consulting Group and Pete offered several dates to meet with the Vestry to begin planning for the second Capital Campaign. After a brief discussion, it was the consensus of the Vestry to meet with Pete Rauchenstein on Sunday, June 22, 2008.

**Reactivate the Endowment Committee**

Les Alvis reported that the Stewardship Committee is recommending that the Endowment Committee be reactivated in order to plan for growth in the Endowment Fund. Les offered the following names as Trustees of the Endowment:

Fred Page, chair; David Alford, Wayne Averett, Phil Aycock, and Dr. Billy Walton, members. It was noted by the Vestry that no female names were submitted. They asked that the committee look into recruiting a female to serve as a Trustee, in addition to the names submitted.

**MOTION:** (Anger/Oakes)

Approve reactivation of the Endowment Committee with the following Trustees: Fred Page, chair; David Alford, Wayne Averett, Phil Aycock, and Dr. Billy Walton, members.

**APPROVED.**

**2007 Parochial report**

Les Alvis reminded the Vestry that they received for their review a copy of the 2007 Parochial report in their meeting packet. Program Administrator, Tommie Moore, stated that the following corrections needed to be made on page 2 of the report: Line 1 should read 22; Line 2 should read 24, Line M07 should read 444. She stated that she is still waiting for clarification from the Diocese of Mississippi on Line 4 and would send out an email to the Vestry when clarification was received.

**MOTION:** (Sparks/Gray)

Approve 2007 Parochial report subject to the corrections noted on lines 1, 2, M07, and clarification of line 4.

**APPROVED.**

**Chapel Renovation Committee**

Les Alvis advised that Gus Staub has drawn preliminary plans for making the Chapel handicap accessible. Les recommended appointing a committee to study the plans, price the project and report back to the Vestry. He offered the following names as members of the committee: Les Alvis, Betty Lee Marshall, Mary Jo Anderson, Phil Aycock, Lynn Bryan, Fred Cannon, Stephen King, Gus Staub, and Albert White.

**MOTION:** (Anger/Oakes)

Approve activation of the Chapel Renovation Committee, with the following parishioners as members: Les Alvis, Betty Lee Marshall, Mary Jo Anderson, Phil Aycock, Lynn Bryan, Fred Cannon, Stephen King, Gus Staub, and Albert White.

**APPROVED.**

**Procedures for handling cash**

Mary Lou Parks reported that she has been working on office procedures for handling cash on an ongoing basis. Tommie Moore reported that she keeps cash in her office that is collected by the Wednesday Service lunch group for their weekly lunches. Mary Lou and Tommie both are uncomfortable leaving cash in the office. It was the consensus of the Vestry that the cash be given back to the Wednesday Service lunch group and have them keep it off site.

**CHECK-OUT**

With no further business the meeting adjourned and The Rev. LaRae Rutenbar closed the Vestry meeting with a prayer at 8:55 p.m.

Submitted by Tommie Moore, Clerk of the Vestry

**ATTACHMENTS TO MINUTES OF THE APRIL MEETING:**

Financial Report 03/31/08

Capital Campaign Financial Report 03/31/08

2007 Parochial report