

**ALL SAINTS' EPISCOPAL CHURCH
608 JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

MINUTES OF NOVEMBER 10, 2008 VESTRY MEETING

PRESENT:

The Rev. LaRae Rutenbar, Interim Rector	Deanna Alford	
Les Alvis, Sr. Warden		
Betty Lee Marshall, Jr. Warden		Peg Oakes
Corky Springfield, Treasurer	Nathan Duncan	
	Sally Gray	
Mary Lou Parks, Ass't. Treasurer	Jill Hart	Vicky Vance
Tommie Moore, Clerk		

ABSENT: Mike Fitzpatrick, Frank Anger, Wayne Averett, Smokey Livingston, Bud Nelson, Rhonda Saunders, Cathy Sparks

VISITOR: Lloyd Gray, Search Committee chair

The Rev. LaRae J. Rutenbar opened the Vestry meeting with a prayer at 7:05 p.m.

CHECK-IN

REVIEW OF MINUTES:

The October Vestry minutes were reviewed.

MOTION: (Marshall/Duncan)

Approve October Vestry minutes as submitted.

APPROVED.

TREASURER'S REPORT:

Treasurer, Corky Springfield, reviewed our operating budget financial status for the month ending October 31, 2008. He stated that we collected approximately 83% of our pledges in October.

Corky noted that the balance in 2008 Pre-Paid Pledges was used to cover expenses in October.

Now that the 2008 Pre-Paid Pledges have been exhausted, Corky is concerned about how to pay the bills in the event that we have a cash shortfall in November and December. After a brief discussion, the following motion was made:

MOTION: (Duncan/Oakes)

In the event of a cash shortfall to pay expenses until December 31, 2008, use funds first from line #8045 – Budget Surplus (2007) and then from line #8018 – Monthly Salary Reserve, with the intent that any funds used from these line items will be paid back.

APPROVED.

Corky continued his report by advising the Vestry that there are 56 pledges from 2008 that have not yet renewed their pledge for 2009. He stated that we have received 7 new pledges as of this date.

MOTION: (Marshall/Vance)

Approve the Treasurer's report as submitted.

APPROVED.

CAPITAL CAMPAIGN TREASURER'S REPORT:

Capital Campaign Treasurer, Mike Fitzpatrick, submitted a written report reviewing our Capital Campaign financial status for the month ending October 31, 2008. He reported that pledge receipts were ahead of budget due to several early payments being made that were not due until December. He noted that the quarterly loan payment in the amount of \$57,000 had been made in October.

MOTION: (Hart/Duncan)

Approve Capital Campaign Treasurer's report as submitted.

APPROVED.

SEARCH COMMITTEE

Search committee chair, Lloyd Gray met with the Vestry to give an update on the search process. He stated that the committee decided to reopen its conversation with an earlier candidate and they have visited with this candidate. Lloyd said that the Search Committee will be meeting soon to outline their next step in the process.

CHRISTIAN GROWTH COMMISSION: No report

CHRISTIAN SERVICE COMMISSION:

Convener, Sally Gray gave an oral report. No action was required by the Vestry.

CHRISTIAN STEWARDSHIP COMMISSION: No report

JR. WARDEN REPORT: No report

SR. WARDEN REPORT:

Sr. Warden, Les Alvis, stated that 75 households have returned a pledge card for 2009. A discussion followed about how to best follow up with the households that have not yet returned a pledge card for 2009. It was the consensus of the Vestry that the Vestry members will make personal visits to the households who have not yet returned a pledge card.

INTERIM RECTOR REPORT:

Mother LaRae advised the Vestry that she would like for them to contact the committees that they have been assigned and give a brief report at the December Vestry meeting about what the committees are currently working on.

ADDITIONS TO THE AGENDA: None

BUSINESS:

Approve Facilities Use Policy

Les Alvis opened the discussion by giving an overview of the final draft of the Facilities Use Policy consisting of four documents: the policies, facilities use rules (for parishioners), a facilities use agreement (for non-parishioners), and a summary of the agreement. He stated that our Chancellor

Reed Hillen, has reviewed and approved the agreement form. Les noted that he drew from other Episcopal church policies and agreements for facilities use, as well as from a committee comprised of Tina Lutz, Nancie Beard, Betty Lee Marshall, Tommie Moore and Mother LaRae. It was noted that a fee for the "Site Supervisor" had been overlooked and should be made a part of the fee schedule. Les stated that the Rector has the authority to waive any or all of the fees.

MOTION: (Marshall/Duncan)

Approve Facilities Use Policy with the revision to include "Site Supervisor" and fee.

APPROVED.

Set date for 2009 Annual Meeting

Mother LaRae asked the Vestry to formally set the date for the 2009 Annual Meeting of All Saints' Episcopal Church. After a brief discussion, the following motion was made:

MOTION: (Alford/Duncan)

Set Sunday, January 25, 2009 as the date for the Annual Meeting of All Saints' Episcopal Church.

APPROVED.

Approve submitting Billy Walton as Licensed Lay Reader

Mother LaRae offered the name of Dr. Billy Walton to be submitted as a licensed lay reader.

MOTION: (Vance/Gray)

Approve submitting Billy Walton as licensed lay reader.

APPROVED.

Approve Sue Ann Averett as chair of the Connector's Committee

Mother LaRae asked the Vestry to approve Sue Ann Averett as chair of the Connector's Committee.

MOTION: (Oakes/Vance)

Approve Sue Ann Averett as chair of the Connector's Committee.

APPROVED.

CHECK-OUT

With no further business, the meeting adjourned and The Rev. LaRae Rutenbar closed the Vestry meeting with a prayer at 8:44 p.m.

Submitted by Tommie Moore, Clerk of the Vestry

ATTACHMENTS TO MINUTES OF THE NOVEMBER MEETING:

Financial Report 10/31/08

Capital Campaign report 10/31/08

Facilities Use Policy