

**ALL SAINTS' EPISCOPAL CHURCH
608 JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

MINUTES OF MAY 10, 2010 VESTRY MEETING

PRESENT:

The Rev. Paul J. Stephens	Lynn Bryan	Joellen Murphree
Fred Page, Sr. Warden		Peg Oakes
Cathy Fitzpatrick, Jr. Warden	Susan Hyatt	Fredda Robinson
Albert White, Treasurer	Stephen King	Rhonda Saunders
Mary Lou Parks, Ass't. Treasurer	Kevan Kirkpatrick	Ann Springfield
Tommie Moore, Clerk	Smokey Livingston	

ABSENT: Kaye Cannon, Vicky Vance

The Rev. Paul Stephens opened the Vestry meeting with a prayer at 6:01 p.m.

CHECK-IN

ADDITIONS TO THE AGENDA: Approve Wayne Averett as chair of the Stewardship Committee
Discussion of moving meeting date of Vestry
Finance Committee recommendation re: acct. 8100 "2009
Budget Surplus"

SPECIAL PRESENTATION by DAVID JOHNSON

Rector, Paul Stephens, introduced the Rev. Canon David Johnson, Canon to the Ordinary in the Diocese of Mississippi. David was present to facilitate a Mutual Ministry Review (MMR) process. MMR is based on the Episcopal Church teaching that each of us, through our baptisms, are called to be ministers of Christ and that parish leadership is the shared ministry of the laity and clergy under the guidance of the Bishop. The MMR process seeks to discern God's will in our collective lives and ministries, to identify mutually agreed upon responsibilities, and calls for all ministers, both lay and ordained, to be accountable for their ministry.

At the meeting, David outlined the concepts, purpose and process for MMR. The Wardens, Vestry members and Paul will complete the MMR questionnaire offering suggestions for improvement and affirming successes and then submit the same electronically to David. At the June Vestry meeting David will present a summary of the information received via the questionnaires. In subsequent Vestry meetings, and at a Vestry Retreat soon to be scheduled, the summary of information and other resources will be used to establish goals and clarify expectations that will guide our work and ministry for the coming 1 to 3 years.

While MMR is required as part of the Letter of Agreement between the parish and Paul, MMR is not a performance review of his work as Rector or of the members of the Vestry; rather, MMR is an opportunity to identify needs in our parish community, and beyond, and to enhance the various ministries of All Saints' and its people, including lay persons, the Vestry and staff. The goals we jointly develop will be shared and communicated to the Parish. The survey will be accessible online beginning May 11, and must be completed by May 25.

REVIEW OF MINUTES:

The April Vestry minutes were reviewed.

MOTION: (Robinson/Saunders)

Approve April Vestry minutes as submitted.

APPROVED.

TREASURER'S REPORT:

Treasurer, Albert White, reviewed our operating budget financial status for the month ending April 30, 2010. He reported that we received \$33,367.74 in pledges of a budget of \$35,500. Albert noted that \$5,000 was transferred from Pre-Paid Pledges to cover part of the month-to-date deficit. He reported that our expenses are under budget year-to-date \$19,920.17. Albert reported that first quarter statements have been mailed. He noted that he will advise the parish via the *Cross and Crown* that future pledge statements will be emailed to those households that receive their newsletter via email.

Albert continued his report by reviewing the Capital Campaign financial status for the month ending April 30, 2010. He reported that the net income for the month was \$7,076. Expenses for the month totaled \$12,730 in interest.

MOTION: (Saunders/Robinson)

Approve Treasurer's report as submitted.

APPROVED.

CHRISTIAN GROWTH COMMISSION:

Convener, Ann Springfield, gave an oral report. She reported on behalf of the Flower Guild that they are evolving into multiple teams with some teams focusing on decorations for church functions, while other teams strictly focus on Altar flowers on Sunday. Ann noted that the Flower Guild is in need of a place where they can store their materials, as well as, arrange flowers for Sundays and other events. Joellen Murphree, who is the Vestry representative for the Flower Guild and a member of the Guild, will work with them to address the situation. She will report back to the Vestry with possible solutions.

CHRISTIAN SERVICE COMMISSION:

Convener, Rhonda Saunders, gave an oral report. She stated that Anne Radojcsics has advised that she will be stepping down as the Church Librarian. Rhonda will work with Vicky Vance and Tommie Moore, to secure a replacement for Anne.

CHRISTIAN STEWARDSHIP COMMISSION:

Convener, Stephen King, gave an oral report. He advised that ESI Co. has been hired to do a scope to detail the drainage issues surrounding the Chapel. Stephen reported that a scope is necessary to begin planning for work that will be done on the Chapel. He estimated that the cost of this work would not exceed \$200. Stephen also reported that the keyless entry mechanism for the Parish Hall door had to be returned as it was the incorrect finish. The correct mechanism should be arriving shortly.

JR. WARDEN REPORT:

Cathy Fitzpatrick reported that she and Fr. Paul did a walk through around the buildings and created a punch list of items needing attention. Cathy will be working with the Property Committee and various other volunteers to accomplish the work.

SR. WARDEN REPORT: No report

RECTOR REPORT:

Paul began his report by advising the Vestry that Bishop Gray and Greg Miller, a representative from the Diocese of Mississippi, along with representatives from the Dioceses of Nebraska and Virginia will be visiting the Sudan from May 11 – 20 at the invitation of the Archbishop and Bishops of Sudan. He asked each Vestry member to commit to a time of prayer for the group. A sign up sheet was passed among the Vestry members.

Paul advised that All Saints' has received an additional \$900 disbursement from the Allen Cooley estate, which was a tax refund.

Paul reported that parishioner and realtor, Stacy Carroll, has received a few inquiries, but no offers, concerning the lot in the Fairpark District, which All Saints' has for sale.

Paul reminded the Vestry that one of the goals they set in 2009 was to increase the Christian Education offerings. He reviewed the programs that have been offered on Wednesday nights since September, 2009, noting special guests, Dr. Robert Khayat, Whitney Moore, Vince Chamblee, Maura McIntosh Fields, Sonny Mason, Neil White, Grae Dickson and Galen Holley. He also noted special programs such as the Ton of Food campaign, the Story of St. Nicholas, The Mystery of Christ, the JR. EYC play, "Operation Giving" and the 3-part series "Life Planning".

Another goal that the Vestry set in 2009 was to make our facilities available to other groups. Paul advised that our Servant Ministry committee has approved a \$500 expenditure toward the building of a fence, which is needed if we are to be considered for a CASA (Church After School Association) site. He also advised that an African American minister has approached him about the possibility of using our facility to start a new church. That discussion is very much in the preliminary stage, but Paul said he would keep the Vestry apprised of the progress. He also noted that an HIV support group will begin meeting at All Saints' in May.

Paul will be away at St. Andrew's in Jackson attending a stewardship consultant training for the diocese on May 12. He will also be attending a Christian Formation conference in Kanuga, as well as the Cooperative College for Congregational Development in June.

Paul advised that he is working with the Wardens to explore the opportunity that has been presented by the departure of our Youth Director, Ann Marie Schott. He will keep the Vestry informed of the process.

Copies of the master landscape plans for our property were distributed to the Vestry. Paul gave a brief, general overview of the plans and asked the Vestry to study the plans for discussion at a later date.

BUSINESS

Proposal for emergency lighting for church

Stephen King opened the discussion by advising the Vestry that the Property Committee had researched the options for replacing the emergency lighting in the church. He stated that they received two bids and were recommending that the vestry accept the bid from Ken Shaw of \$407.55. This bid includes the installation of three new lights similar to those in the new building. One light will be installed behind the choir area, one will be installed on the opposite side in the organ area, and one will be installed at the back of the church on the opposite side from the baptismal font. Mr. Shaw is not certain that he can run the wiring on the inside of the walls, which would be the least expensive option and has stated that if he could not, wire molding would be used. The other bid, in the amount of 799.01 from Jeff's Electric Service, would use the current fixtures with new bulbs, a new control panel and new batteries with the existing

wiring. Concerns were raised as to the aesthetics of using wire molding, if the wire could not be run inside the walls. After a discussion, the following motion was made:

MOTION: (Oakes/Kirkpatrick)

Accept bid from Jeff's Electric Service, using current fixtures and existing wiring, with new bulbs, a new control panel and new batteries, not to exceed \$800.00. Fund from line item 8001, Repair Replacement Fund.

APPROVED.

Episcopal Kids Community (EKC) proposal

Ann Springfield reported that Kasey McFate has submitted a proposal to equip the third nursery room with games, etc. which will be used by children ages 6-11 years of age. It was noted that this proposal was not intended to be offered as an alternative to other activities scheduled by the church for that age group, but rather an offering during those times the children are here with their parents for an adult event. Ann reported that using the Nursery money market account, line item 8040, in the amount of \$1,030.40, Kasey would like to purchase age appropriate board games and card games, age appropriate video games, bean bag chairs, area rugs, bookshelves, outside toys, art supplies, and a folding table. She stated that Kasey will ask for donations prior to purchasing any items. A Wii gaming system has been donated to the church, but several controllers will need to be purchased. Ann advised that adult supervision will be needed in the room during the time it is open and that for now, we will use adult volunteers.

MOTION: (Bryan/Livingston)

Approve equipping the third nursery room according to the proposal submitted by Kasey McFate, using funds from line item 8040, Nursery money market account.

APPROVED.

Approve funding for up to 5 parishioners to attend Cooperative College for Congregational Development Conference

Paul opened the discussion by reminding the Vestry that All Saints' is one of eight to ten parishes in the diocese that have been invited to participate in the Cooperative College for Congregational Development that will be held at Gray Center over the next two years. This is a joint conference of the Dioceses of Arkansas, Alabama, East Carolina, Mississippi and Tennessee that will concentrate on training Parish leaders in how to grow programs and leaders. Paul stated that he has been working with the Wardens and staff to identify up to 5 potential candidates within our congregation to attend this conference. He reported that the cost of the conference is \$530.00 per person. Paul suggested that \$2,650.00 be added to the Christian Education budget line item 5083 to fund up to 5 parishioners' registration fees.

MOTION: (Bryan/Saunders)

Increase Christian Education budget line item 5083 by \$2,650.00 to fund the registration fees for the Cooperative College for Congregational Development for up to 5 parishioners.

APPROVED.

Approve Lloyd Gray as chair of the Organ Task Force

Rector, Paul Stephens, submitted the name of Lloyd Gray as chair of the Organ Task Force. The task force is charged with the responsibility of researching options for either repairing or replacing the church organ, and reporting to the Vestry their findings.

MOTION: (Robinson/Murphree)

Approve Lloyd Gray as chair of the Organ Task Force.

APPROVED.

Approve Wayne Averett as chair of the Stewardship Committee

Rector, Paul Stephens, submitted the name of Wayne Averett as chair of the Stewardship Committee.

MOTION: (Oakes/Saunders)

Approve Wayne Averett as chair of the Stewardship Committee

APPROVED.

Finance Committee recommendation regarding account 8100

Treasurer, Albert White, advised the Vestry that the Finance Committee is recommending that funds in the amount of \$12,026.29 in "2009 Budget Surplus" line 8100 in the "Restricted Accounts" be moved to the general fund to meet expenses as they arise. He reminded the Vestry that the 2010 operating budget was balanced with the thought that these funds would be used in the operation of the church.

MOTION: (King/Saunders)

Approve transfer of \$12,026.29 in "2009 Budget Surplus" in "Restricted Accounts" to the general operating fund.

APPROVED.

Consideration of moving Vestry meeting date

Sr. Warden, Fred Page, informed the Vestry that the Finance Committee is currently meeting the Thursday before the Vestry meets on the 2nd Monday of each month. As part of their responsibilities, they review the financial reports each month and make recommendations to the Vestry concerning the monies in our various accounts. Fred advised that this timing is not ideal, inasmuch as the Finance Committee meets after the Executive Committee, therefore, any recommendations they may have for the Vestry, must be submitted as an "Addition to the Agenda". Also, the timing does not allow for an in depth review of the financial reports prior to the Vestry meeting. Fred suggested the following: The Finance Committee meet on the 2nd Monday of each month at 5:30 p.m.; the Executive Committee meet on the 2nd Monday of each month at 6:30 p.m.; the Vestry meet on the 3rd Monday of each month at 6:30 p.m. He also suggested that these changes take place beginning in July.

MOTION: (Page/Robinson)

Beginning in July, 2010, the Finance Committee will meet on the 2nd Monday of each month at 5:30 p.m.; the Executive Committee will meet on the 2nd Monday of each month at 6:30 p.m.; the Vestry will meet on the 3rd Monday of each month at 6:30 p.m.

APPROVED.

CHECK-OUT

With no further business the Vestry meeting was adjourned and The Rev. Paul Stephens closed with a prayer at 7:50 p.m.

Submitted by Tommie Moore, Clerk of the Vestry

ATTACHMENTS TO MINUTES OF THE MAY MEETING:

General Fund and Capital Campaign Financial Reports 04/30/10

Mutual Ministry overview/survey

Master landscape plans

EKC proposal