

**REQUEST FOR EXPENDITURE**  
**BUDGETED FUNDS FROM OPERATING ACCOUNT**

All Saints' Episcopal Church, 608 Jefferson St., Tupelo, MS 38804

\_\_\_\_\_  
Committee Name \_\_\_\_\_  
Date

The above named committee has approved the following expenditure:

Payable to:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_

In the amount of: \_\_\_\_\_

For: \_\_\_\_\_  
Budget line item

\_\_\_\_\_  
Committee member's signature \*Budgeted items

\_\_\_\_\_  
Convener/Vestry signature \*Unbudgeted items

**RECEIPTS ATTACHED**

Comments:

For Accounting use:

Budget Account # \_\_\_\_\_ Date paid: \_\_\_\_\_